Student Leaders

Application Package
Contents Page

Senior School ........................................ 3

Junior Secondary ................................. 8

Student Council ................................. 13

Process Senior ................................. 14

Position Descriptions ....................... 15

Process Junior ................................ 17

Position Descriptions ....................... 18
There are a number of steps involved when applying for a leadership position. The first step starts with registering your interest. Secondly, complete the attached forms and submit them to Mr. Anthony by the due date.

There are a number of highly important Leadership positions available for Year 12 students. All students that return this form, completed, will be considered for a leadership position.

Please check the box of the position that you are interested in, if you are interested in more than one position, number from most desirable down.

☐ School Captain
☐ Vice-Captain
☐ Student Council President
☐ Senior Leader
☐ House/Sport Captain
☐ Science Captain
☐ Performing Arts Captain

*Leadership application form and Student leadership approval form:*

Your forms must be submitted to Mr. Anthony by the due date.

Late submissions will not be accepted.

All of these steps are integral to you gaining a leadership position.

You MUST perform strongly in all areas to gain a position.
Leadership Application Form

Name:

___________________________________________________ ___________

PC: _________________ Care Teacher: ________________________________

Signature of two (2) teachers supporting your application:

1.

___________________________________________________ ___________

Name                Signature

2.

___________________________________________________ ___________

Name                Signature

Parent/Guardian signature:

As a parent/guardian of ______________________, by signing this form I agree to support my student through the leadership process.

___________________________________________________ ___________

Name                Signature

Student signature:

___________________________________________________ ___________

Name                Signature
Selection Criteria

Why do you want to be involved in the school leadership program?

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

What leadership skills do you possess and how will they benefit you in your role as leader in your committee? How have you demonstrated your leadership abilities in the past? Consider school, sporting, church activities where you have taken on a leadership role…

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

What would you like to learn from your involvement as a leader at Kingston State College?

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

If you require extra space please attach to the back of this Application Form
The following questions are only relevant to those students seeking positions as house/sporting captain:

Please outline how you have contributed to sport during your time at Kingston College:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What strategies would you suggest in order to increase attendance and participation at each of the major carnivals?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Thank you for your application. You will be notified of your applications success shortly.
Leadership Approval Form

Each of your class teachers, together with your PC Teacher, must fill in this form in order for your application to be considered.

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>PC Class:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher</td>
<td>Subject</td>
</tr>
<tr>
<td>PC Teacher</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Junior Secondary Leaders  
Kingston State College

There are a number of steps involved when applying for a leadership position. The first step starts with registering your interest. Secondly, complete the attached forms and submit them to Mr. Gill by the due date.

There are a number of highly important Leadership positions available for Year 9 students. All students that return this form, completed, will be considered for a leadership position.

Please check the box of the position that you are interested in, if you are interested in more than one position, number from most desirable down.

☐ Junior Secondary Captains Male and Female  
☐ Vice-Captains Male and Female  
☐ House/Sport Captain (3)  
☐ Indigenous  
☐ Creative Industries

Leadership application form and Student leadership approval form:

Your forms must be submitted to Mr. Gill by the due date.

Late submissions will not be accepted.

All of these steps are integral to you gaining a leadership position.

You MUST perform strongly in all areas to gain a position.
Leadership Application Form

Name:

________________________________________________________________________

PC: ___________________ Care Teacher: ____________________________

Signature of two (2) teachers supporting your application:

1.  

________________________________________________________________________

Name                Signature

2.  

________________________________________________________________________

Name                Signature

Parent/Guardian signature:

As a parent/guardian of ______________________, by signing this form I agree to support my student through the leadership process.

________________________________________________________________________

Name                Signature

Student signature:

________________________________________________________________________

Name                Signature
Selection Criteria

Why do you want to be involved in the school leadership program?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What leadership skills do you possess and how will they benefit you in your role as leader in your committee? How have you demonstrated your leadership abilities in the past? Consider school, sporting, church activities where you have taken on a leadership role…
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What would you like to learn from your involvement as a leader at Kingston State College?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

If you require extra space please attach to the back of this Application Form
The following questions are only relevant to those students seeking positions as house/sporting captain:

Please outline how you have contributed to sport during your time at Kingston College:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

What strategies would you suggest in order to increase attendance and participation at each of the major carnivals?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Thank you for your application. You will be notified of your applications success shortly.
Leadership Approval Form

Each of your class teachers, together with your PC Teacher, must fill in this form in order for your application to be considered.

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>PC Class:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher</td>
<td>Subject</td>
</tr>
<tr>
<td>PC Teacher</td>
<td></td>
</tr>
</tbody>
</table>


## Student Council Position Timelines 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>24(^{th}) October</td>
<td>Students can nominate for student Council elections from years 8,10 and 11</td>
</tr>
<tr>
<td>31(^{st}) October</td>
<td>Leadership Applications close</td>
</tr>
<tr>
<td>10 – 14 November</td>
<td>Leadership speeches during year level parade and voting</td>
</tr>
<tr>
<td>17 – 21 November</td>
<td>Leadership interviews for selected students with the Student Council Co-ordinators</td>
</tr>
<tr>
<td>28 November</td>
<td>Student Council positions announced at Year level Parades</td>
</tr>
</tbody>
</table>

Year 7 students will have nominations during Care lesson in Week 2 2015. One student from each class will be nominated to be on the student Council.

Year 9 Representatives will be nominated from the Junior Secondary leader’s process.
# Senior Leadership Position Timelines 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>25th August</td>
<td>Leadership applications open. Obtain leadership application from the Dean of Students Mr. Anthony and complete</td>
</tr>
<tr>
<td>5th September</td>
<td>Leadership Applications close</td>
</tr>
<tr>
<td>8th &amp; 9th September</td>
<td>Leadership speeches in the Performing Arts</td>
</tr>
<tr>
<td>10th – 12th September</td>
<td>Leadership interviews with the Principal and Dean of Students</td>
</tr>
<tr>
<td>15th September</td>
<td>Student and staff voting</td>
</tr>
<tr>
<td>17th October</td>
<td>Leadership positions announced at Leadership Parade</td>
</tr>
<tr>
<td>1st – 3rd December</td>
<td>Leadership Camp</td>
</tr>
</tbody>
</table>
Leadership Positions - roles and responsibilities

School Captain
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Active leadership of your fellow student leaders
- Attending P&C meetings on a rotational basis with other student leaders
- Mentor Junior School Captains

Vice-Captain
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Active leadership of your fellow student leaders
- Attending P&C meetings on a rotational basis with other student leaders
- Mentor Junior School Captains

Student Council Representative (SRC) President
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Leading the SRC
- Chairing the fortnightly SRC meeting
- Attending P&C meetings on a rotational basis with other student leaders
- Mentor Junior School SRC Representatives
Senior Leader
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Attending P&C meetings on a rotational basis with other student leaders Mentor Junior School Captains
- Mentor Junior School Indigenous Leader

House/Sport Captain
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Promoting participation and good sportsmanship in inter-school sport
- Leading their respective house at the school’s cross country, athletics and swimming carnivals
- Mentor Junior School House Captains

Science Captain
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Working closely with the Science HOD on:
  - Expo and enrolment evenings
  - Science expos at the local Primary Schools

Creative Industries Captain
- Leading school ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Working closely with the Creative Arts HOD on:
  - Expo and enrolment evenings
  - Artistic Impressions
- Mentor Junior School Captains
# Junior Leadership Position Timelines 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>25&lt;sup&gt;th&lt;/sup&gt; August</td>
<td>Leadership applications open. Obtain leadership application from the Junior Secondary HOD Mr. Gill and complete</td>
</tr>
<tr>
<td>5&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Leadership Applications close</td>
</tr>
<tr>
<td>8&lt;sup&gt;th&lt;/sup&gt; &amp; 9&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Leadership speeches in the Hall</td>
</tr>
<tr>
<td>10&lt;sup&gt;th&lt;/sup&gt; – 12&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Leadership interviews with the Junior Secondary Deputy Principal and Junior Secondary HOD Mr. Gill</td>
</tr>
<tr>
<td>15&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Student and staff voting</td>
</tr>
<tr>
<td>17&lt;sup&gt;th&lt;/sup&gt; October</td>
<td>Leadership positions announced at Leadership Parade</td>
</tr>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; – 3&lt;sup&gt;rd&lt;/sup&gt; December</td>
<td>Leadership Camp</td>
</tr>
</tbody>
</table>
Leadership Positions Junior Secondary - roles and responsibilities

**Junior School Captain (Male and Female)**
- Leading Junior School ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Junior Secondary HOD and the Deputy Principal Junior Secondary to discuss student leadership matters
- Active leadership of your fellow student leaders

**Junior Secondary Vice-Captain (Male and Female)**
- Leading Junior School ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Year 12 Coordinator and the Principal to discuss student leadership matters
- Active leadership of your fellow student leaders

**Indigenous Leader**
- Leading Junior School ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Junior Secondary HOD and the Deputy Principal Junior Secondary to discuss student leadership matters

**House/Sport Captain**
- Leading Junior School ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, Junior Secondary HOD and the Deputy Principal Junior Secondary to discuss student leadership matters
- Promoting participation and good sportsmanship in inter-school sport
- Leading their respective house at the school’s cross country, athletics and swimming carnivals

**Creative Arts Captain**
- Leading Junior School ceremonies and parades
- Representing the school at official functions
- Fortnightly meetings with fellow leaders, the Junior Secondary HOD and the Deputy Principal Junior Secondary to discuss student leadership matters
- Working closely with the Creative Industries HOD.